

City of Flemington

June 12th, 2018

PRESENT: Mayor Paul Hawkins
Mayor Pro Tem Palmer Dasher
Council Member Donnie Smith
Council Member David Edwards
Council Member Gail Evans
Council Member Rene Harwell
Council Member Keith Moran

ALSO PRESENT: City Attorney Andrew Johnson
City Clerk Lori Taylor
City Clerk Jenelle Gordon

ABSENT: None

1. The regularly scheduled meeting of the City of Flemington was called to order by Mayor Paul Hawkins on Tuesday, June 12th, 2018 at 4:30 p.m. in the conference room at City Hall in Flemington, GA. A quorum necessary to conduct business was visibly present.
2. Invocation by Councilman Edwards, followed by the Pledge of Allegiance.
3. *Councilman Palmer Dasher motioned to dispense with the reading of the minutes from the June meeting and accept them as written. Councilwoman Evans seconded the motion. All approved. Motion carried.*
4. Deputy Eric Allen was in attendance to provide council with a list of statistics for the months of April and May.
5. Council reviewed the City Expense Report for May.
6. Bill Ross of Ross + Associates was in attendance and briefed the public on the Impact Fee Study. As mandated, there must be at least two public hearings before an Impact Fee can be implemented. This was the first mandatory meeting to “kick off” the Impact Fee Study, to inform the public about the study and on how they can become involved in the process. He also stated that the Advisory Committee would meet at least two more times, and the public is welcome at those upcoming meetings.
7. Jeff Ricketson, Director of the LCPC, was in attendance to present the final, revised Soil Erosion, Sedimentation, and Pollution Control Ordinance, which contained clarification regarding the reference to whom the “Director” is who has the authority to grant variances. Mr. Ricketson stated that the Director in question is the State Director from the Department of Natural Resources. He/she is the sole person with the authority to grant a variance, as mandated by the State. *A motion was made by Councilwoman Evans to approve the revision of the Soil Erosion, Sedimentation, and Pollution Control Ordinance. Motion was seconded by Councilwoman Harwell. All approved. Motion passed.*
8. Matthew Barrow, City Engineer, presented Council with a project proposal for a preliminary study for Kallquist Drive to alleviate flooding by constructing a drainage culvert to tie into the existing canal and paving of the road, which included three phases. He explained in detail the first

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proposed phase, the Schematic Design Phase. There is no pre-existing drainage connection between Kallquist Drive and the canal. Mr. Barrow stated that the residents affected are in favor of the project. Current resident Jody Smiley stated that flooding has consistently been a problem for at least three years, which Mr. Barrow confirmed. There was some discussion between Council and Mr. Barrow as to whether the drainage problem could potentially impact future developments. Mr. Barrow clarified to Council that current standards mandate that new developments meet drainage requirements. Mr. Barrow did not want to speculate on the overall cost of completion of the entire project, overcoming any wetlands obstacles that may potentially arise, etc. until after the preliminary study. *A motion was made by Councilman Moran to approve the Schematic Design Phase. Councilman Edwards seconded the motion. All approved. Motion passed.*

9. Mayor Hawkins opened the Public Budget Hearing. Council reviewed the budget worksheet and the proposed FY19 Budget. *Councilwoman Smith motioned to approve the final FY19 Budget. Motion seconded by Councilman Edwards. All approved. Motion passed.*

10. New Business

- a. Mayor Hawkins requested Council to review and approve the half page Liberty County Chamber of Commerce Magazine Ad at a cost of \$900.⁰⁰. Councilwoman Harwell stated she would work with the point of contact at the Chamber of Commerce to update the city's previous ad with current Council Members and possibly redesign the graphics. *Councilman Dasher made a motion to approve the ad with redesign. Motion seconded by Councilman Edwards. All approved. Motion passed.*
- b. Mayor Hawkins presented Council with two quotes to replace failing gutters on City Hall. *Councilman Dasher motioned to approve the lowest quote of \$2350.⁰⁰ by All Custom Gutters. Motion seconded by Councilwoman Harwell. All approved. Motion passed.*
- c. Mr. Barrow thanked Council for their previous donation to the YMCA and asked for continued support. He also introduced Mr. Michael Whitten as the new Branch Manager. *Councilman Edwards motioned to approve a donation of \$1000.⁰⁰. Motion seconded by Councilman Dasher. All approved. Motion passed.*

11. Old Business

- a. Mayor Hawkins presented Council with a proposed Personnel Pay Scale Chart. Council discussed that it may need revision in the near future. *Councilwoman Evans motioned to approve the Personnel Pay Scale Chart. Motion seconded by Councilman Edwards. All approved. Motion passed.*
- b.

12. *Councilman Moran motioned to enter Executive Session at 5:35pm. Motion seconded by Councilwoman Evans. All approved. Council entered Executive Session. Council returned to open session by a motion made by Councilman Dasher at 5:52pm. Motion seconded by Councilman Moran. All approved. Open session resumed.*

- a. *Councilwoman Smith made a motion to approve the Executive Session discussion of adjusting City Clerks pay to reflect approved Personnel Pay Scale Chart, retroactive to January 1st, 2018, to include PTO, OT and holiday pay. Motion seconded by Councilman Edwards. All approved. Motion passed.*
- b. *Councilman Dasher made a motion to approve the hiring of Jenelle Gordon as the new City Clerk, with a probation period of six months and permanent status thereafter. Motion seconded by Councilwoman Smith. All approved. Motion passed.*

13. *Councilwoman Evans motioned to adjourn. Seconded by Councilman Edwards. All approved. Meeting adjourned at 6:08pm.*