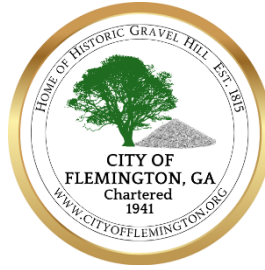


*"Preserving Our Heritage,
Shaping Our Future"*

Historic Home of Gravel Hill
Est. 1815

Paul Hawkins, MAYOR



City Hall

156 Old Sunbury Rd.
Flemington, GA 31313

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**CITY COUNCIL
MEETING MINUTES
MAY 13TH, 2025 AT 4:30 P.M.
FLEMINGTON CITY HALL
156 OLD SUNBURY RD**

Present at City Hall: Mayor Paul Hawkins
Mayor Pro Tem David Edwards
Councilwoman Rene' Harwell
Councilman Larry Logan
Councilwoman Gail Evans
Councilman Hasit Patel
Councilwoman Leigh Smiley
Jenelle Gordon, City Clerk
Craig Stafford, City Attorney
LT Anthony Gallob, Liberty County Sheriff's Office ("LCSO")

Present via Phone: None

Absent: None

1. The regularly scheduled meeting of the Council of the City of Flemington was called to order by Mayor Paul Hawkins on Tuesday, May 13th, 2025 at 4:34 p.m. in the Council Room at Flemington City Hall. A quorum necessary to conduct business was visibly present.
2. Mayor Hawkins welcomed all attendees.
3. The invocation was given by Mayor Hawkins and the Pledge of Allegiance was recited in unison.
4. *Councilwoman Harwell made a motion to approve the April 8th, April 18th, and April 26th, 2025 minutes as written. Councilman Edwards seconded the motion. All approved. The motion passed.*
5. Randy Dykes, representing M.E. Sack Engineering, has provided an update on the progress of full-depth reclamation projects on Wallace Martin Drive, Joseph Martin Road, and Old Sunbury Road.
 - Wallace Martin Drive:
 - Cleanup is still needed on Wallace Martin Drive.
 - Joseph Martin Road:
 - The first compaction tests on Joseph Martin Road failed.
 - Results for the second compaction test are expected soon.

Old Sunbury Road:

- Mr. Dykes plans to close Old Sunbury Road between Joseph Martin Road and City Hall to allow for the simultaneous completion of both lanes.
- Traffic will be directed via a pilot car.

6. LT Gallob with the LCSO gave a report on law enforcement activities for the month of April.
7. The Council reviewed the April 2025 General Fund check register, P&L and Balance Sheet, and the FY25 Budget vs. Actual report (through 4/30/25).
8. Mr. Jeff Ricketson with the Liberty Consolidated Planning Commission came before Council with two items to present. The first, a sign permit application for the Publix shopping Center wall signs. *Councilman Edwards made a motion to approve the building sign permit. Councilwoman Harwell seconded the motion. All approved. The motion passed.*

The second item presented was a Resolution to adopt the Comprehensive Plan which was necessary due to the Impact Fee Program. (The joint Comprehensive Plan will be done in the fall.) *Councilwoman Harwell made a motion to adopt the Comprehensive Plan Resolution. Councilwoman Smiley seconded the motion. All approved. The motion passed.*

The Council then reviewed the Municipal Election Agreement with Liberty County. After review, *Councilman Edwards made a motion to approve the Municipal Election Agreement. Councilwoman Smiley seconded the motion. All approved. The motion passed.*

The last item on the agenda for new business was a donation request presented by Ms. Edna Walthour for the Liberty County Boys & Girls Club. She explained that federal funding has been significantly reduced, creating a pressing need for youth to participate in summer camp, which helps keep them engaged and out of trouble during the summer months. She mentioned that the cost to send one child to camp for the summer is \$300. *Councilwoman Evans made a motion to approve a \$1,000 donation to the Liberty County Boys & Girls Club. Councilwoman Smiley seconded the motion. All approved. The motion passed.*

9. Councilman Edwards had two items of business in progress. First, he presented the job descriptions for the City Clerk and Administrative Assistant. *Councilwoman Evans made a motion to approve the job descriptions. Councilwoman Harwell seconded the motion. All approved. The motion passed.*

Second, he introduced the Memorandum of Understanding ("MOU") from the Flemington Downtown Development Authority ("FDDA") and invited discussion regarding candidates interested in joining the board. The following names were nominated: Mr. Mike Reed, Mr. Demetrio Mendez, Dr. Tim Byler, Ms. Jessica Victoria, Mr. Jim (or Alicia) Floyd, and Mr. Jay Patel. *Councilman Edwards made a motion to adopt the FDDA MOU and appoint the nominated names to the Board of the FDDA (pending their acceptance). Councilwoman Harwell seconded the motion. All approved. The motion passed.*

Councilwoman Harwell made a motion to appoint Councilman Edwards as the Flemington elected official to serve on the FDDA Board. Councilman Patel seconded the motion. All approved. The motion passed.

10. *Councilwoman Harwell made a motion to enter executive session for the purposes of personnel. Councilman Edwards seconded the motion. All approved. The motion passed and closed session began at 5:48 pm. Open session resumed at 6:46 pm.*

Councilman Edwards made a motion to bring Ms. Holly Kennedy, part-time Administrative Assistant, to full-time status and to change City Hall's hours of operation from 0900-1700 to 0800-1700 with one hour staggered lunches. Councilwoman Smiley seconded the motion. All approved. The motion passed.

Councilman Edwards made a motion to accept the legal settlement for the incomplete sidewalk. Councilwoman Harwell seconded the motion. All approved. The motion passed. Note: The sidewalk on Highway 84 from the Performing Arts Center to Liberty High School.

11. *Councilman Patel made a motion to adjourn. Councilwoman Harwell seconded the motion. All approved. The motion passed and the meeting adjourned at 6:48 pm.*