

THE LIBERTY CONSOLIDATED PLANNING COMMISSION
 DIRECTOR – JEFF RICKETSON, AICP
 100 MAIN STREET, SUITE 7520
 HINESVILLE, GA 31313



CITY OF FLEMINGTON SIGN PERMIT APPLICATION

REQUIRED INFORMATION FOR SIGN PERMIT APPROVAL
 (AN INCOMPLETE APPLICATION WILL BE RETURNED TO APPLICANT WITHOUT ACTION)

- | | |
|---|--|
| 1. Letter of Authorization from Property/Building Owner | 6. Inventory of other signs on same parcel |
| 2. Scaled Site Plan | 7. Wind structural load information |
| 3. Scaled Sign Drawing | 8. Engineered Footer Details |
| 4. Electrical Permit for Illuminated Signs | 9. UL Certificate for Electric Sign |
| 5. Fee \$85.00/sign | |

SIGN OWNER INFORMATION

Name _____ Business Name _____
 Business Address _____ Type of Business _____
 Business Phone _____ Mobile Phone _____
 Email Address _____ Signature _____

BUILDING OWNER INFORMATION

Name _____ Type of Ownership Individual; Corporation; Other
 Mailing Address _____ City _____ State _____
 Phone _____ Mobile _____ Signature _____

CONTRACTOR/INSTALLER INFORMATION

Name _____ E-Mail Address _____ Signature _____
 Business License # _____ Issuing City/County _____ Expiration Date _____

SIGN INFORMATION

Choose Appropriate Corridor Gateway Old Towne Contemporary
 Wall _____ Stanchion/Pylon _____ Window _____ Parapet _____ Mansard _____ Projecting _____
 Canopy _____ Monument _____ Entrance _____ Pole & Panel _____ Sandwich Board _____ Other _____
 One tenant _____ Multi-tenant _____

SIGN SPECIFICATIONS

Sign Height for Pylon/Monument Signs _____ Single Face Double Face
 Sign Face Area _____ Building Front (Length x Height) (not required for freestanding signs) _____
 Proposed Distance between leading edge of sign to right-of-way _____ (A min. of 10 ft. is required)

ZONING REVIEW

LCTM _____ Parcel _____ Zoning District _____ Approved As: Conforming Non-Conforming

Reviewer's Name/Title _____ Date _____

STRUCTURAL/ELECTRICAL REVIEW

Installation Plan	<input type="checkbox"/> APPROVED	<input type="checkbox"/> DISAPPROVED
Structural Plan	<input type="checkbox"/> APPROVED	<input type="checkbox"/> DISAPPROVED
Electrical Plan	<input type="checkbox"/> APPROVED	<input type="checkbox"/> DISAPPROVED

FLEMINGTON MAYOR & COUNCIL REVIEW

APPROVED DISAPPROVED DATE _____

Permit # _____ Project # _____ Check # _____