

FLEMINGTON CITY COUNCIL MEETING

November 8, 2016

PRESENT: Mayor Sandra Martin
Mayor Pro Tem Paul Hawkins
Council Member Charles Richardson
Council Member Gail Evans
Council Member Palmer Dasher

ALSO PRESENT: City Attorney Assistant Drew Johnson (in lieu of Craig Stafford)
Deputy Sergeant Guy Pagliolo
City Clerk Lori Taylor

ABSENT: Council Member Donnie Smith
Council Member David Edwards

1. The regularly scheduled meeting of the City of Flemington was called to order by Mayor Sandra Martin on Tuesday, November 8, 2016 at 4:30 p.m. in the conference room at City Hall in Flemington, GA. A quorum necessary to conduct business was visibly present.
2. Invocation by Mayor Sandra Martin, followed by the Pledge of Allegiance.
3. *Gail Evans motioned to dispense with the reading of the minutes from the October meeting and accept them as written. Paul Hawkins seconded the motion. All approved. Motion passed.*
4. Deputy Sergeant Guy Pagliolo was in attendance to provide council with a list of statistics for the month of October. He also addressed the issue of safety measures not being taken by the contractors from Crowder Gulf during the storm debris pickup. He stated that they are not using flashing lights on vehicles or directing traffic around the vehicles during pickup. There have been many complaints from drivers and residents. Paul Hawkins stated that he would contact Mike Hodges from EMA to address the situation.
5. Council reviewed the City Expense Report. A question was raised about the amount of the GA Power bill. Paul Hawkins stated that he and the clerk would check into it and contact GA Power if needed.

6. LCPC:

Action Item:

- a. Gabby Hartage presented council with a business license application from Timothy Byler. The business will be a piano tuning and repair business with the name Classic Tuning. It will be run out of his home, located at 449 Old Sunbury Road. LCPC recommended approval. Mr. Byler stated that he will go through the process to be bonded and will have insurance. *Palmer Dasher motioned to approve the business license. Seconded by Charles Richardson. All approved. Motion passed.*
7. Unfinished/New Business:
- a. Council requested Leah Poole brief council on the webpage status for discussion and review. Some options were discussed regarding pictures, front page news, fillable pdf for licensing, and business listings. A meeting was scheduled between Leah, Lori, Charles, and Gail for Thursday, November 17 at 2:00 p.m. to further discussion website changes.
 - b. Charles Richardson presented council with a draft of a personnel policy. He stated that this is just a draft, and that any of it can be changed per council.

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- Committee recommended that the City maintains a vehicle for city business. They recommend to purchase a used vehicle and sell the current one. The new vehicle will be used for city business only. It should remain at City Hall when not in use. If personal vehicles are used for city business, then travel reimbursement will be paid to employee/council member. *Palmer Dasher made a motion to shop within the city of Flemington for a replacement vehicle for \$20,000 or less, and bring options back to council for final approval. Charles Richardson seconded motion. All approved. Motion carried.*
 - The committee next addressed the salary of the clerk. Clerk position is based on hourly rate, with approved overtime. Mayor or Mayor Pro Tem will approve overtime. Salary beginning at \$15/hour for 6 month probation period. Mayor will evaluate after probation period for entry into 5 level pay scale (\$16, \$18, \$20, \$22, \$24). Achievement of each level to be determined.
 - Charles Richardson then addressed the topic of Holidays. Proposed holidays are Christmas (2 days, unless weekend, then only 1 day), Thanksgiving (2 days), Veteran's Day (1 day), Labor Day (1 day), Independence Day (1 Day), Memorial Day (1 day), Presidents Day (1 day), Martin Luther King (1 day), New Year's Day (1 day). All of the listed holidays will be paid holidays.
 - The committee recommended that we utilize a "Paid Time Off" policy, with the employee earning either 1.5 or 2 days a month. Days can be used for either sick or vacation time. Paid time off must be approved in advance by Mayor, and more than 5 days consecutive leave must be approved by Mayor and majority of council. Gail Evans suggested some days be carried over at the end of the year for long-term sick or medical leave.
 - Bonuses will be considered on an individual basis.
- c. Paul Hawkins discussed the city purchasing orange traffic cones from Harbor Freight at \$15.99 each to be used during emergency situations. He suggested purchasing 8 cones. Charles Richardson asked about purchasing the barricades instead. Palmer Dasher suggested getting prices on the barricades as well. Paul Hawkins said he will get prices and bring back to council.
- d. Paul Hawkins asked council to consider the purchase of holiday hams. Mayor Martin clarified that she would like to purchase them for council members as a token of her appreciation for their work during the year. *Charles Richardson motioned to allow the Mayor to make purchase of holiday hams. Paul Hawkins seconded. All approved. Motion carried.*
- e. Paul Hawkins addressed the situation of the debris cleanup around the city. He stated that he and another council member needs to ride through the streets to decide which streets/areas need to be taken care of by the city. Then, he would get a quote from the contractor for the cost to bring debris to the street for pickup. He also stated that the fallen tree in the yard of City Hall needs to be removed. There have already been 2 quotes of \$600 for its removal. He recommended having the current contractor (Jody Smiley Landscaping) to remove the debris for \$600. *Gail Evans motioned to allow the removal of the debris by Jody Smiley Landscaping for \$600. Seconded by Charles Richardson. All Approved. Motion carried.*
- f. City Clerk, Lori Taylor read a letter from GDOT regarding the scheduling of a Community Meeting to discuss the impacts to the historical areas of the community with the realignment of Old Sunbury Road. Council decided on either December 6 or 8, 2016 at 3:00p.m.
8. *Charles Richardson made a motion to adjourn the meeting at 6:22 p.m. Second by Paul Hawkins. All agreed. Meeting adjourned.*